

12th July 2024

Dear Parents and Carers,

Although the Autumn Term seems a long way off at this point, it will soon be upon us and you may have questions about dates and general school information as you plan for your child to start with us. To help with this, we have put together a basic overview covering key areas which we hope you will find useful.

Students start school on Tuesday 3rd September. PE kit will not be required.

Parentpay will be activated once the term is underway – children can still order lunches and snacks as required in morning registration. Accounts need to be front loaded so that there is never a deficit above £5.00. We would always recommend that your child brings a bottle of water.

The School Day

Key Stage 2 students (Y5 and 6) should arrive at school for the opening of their gates at 8.25. Y5 will enter via the playground gate and Y6 will enter further down via the gate after the car park gate (not the field gate).

Key stage 3 students (Y7 and 8) should arrive at school for the opening of their gates at 8.30. Y8 will enter via the playground gate and Y7 will enter further down via the gate after the car park gate (not the field gate).

The children will then line up on the playground where they will be collected by their form tutor as the day begins with form time to allow children to touch base with their form tutors and resolve any issues before beginning their learning in period 1.

All students will exit school via the playground gate: KS2 at 3.00 and KS3 at 3.05. We respectfully ask parents and carers to park as far from the school as possible and with consideration for our neighbours and their property.

Children will be given timetables on their first day showing their schedule for the week.

Uniform and Equipment

Students are expected to wear the correct school uniform and to bring with them basic equipment. We expect them to have the following items at all times:

- A blue or black pen (handwriting KS2, handwriting or biro KS3)
- A pencil
- A ruler
- A rubber
- Their Knowledge Bank which will be given out early in the term

Please do not include sharpeners, scissors or pairs of compasses in your child's pencil case. However, a glue stick would be appreciated.

Codsall Community High School

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Tel 01902 907560 • E-mail office@cc-hs.com
www.cc-hs.com

Bilbrook CE Middle School

Bilbrook Road, Codsall, Staffordshire, WV8 1EU
Tel 01902 840910 • E-mail office@bilbrook.staffs.sch.uk
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Perton Middle School

Gainsborough Drive, Perton, Staffordshire, WV6 7NR
Tel 01902 758244 • E-mail office@perton-middle.staffs.sch.uk
www.pertonmiddle.com

School uniform is detailed on the school website, but we would take this opportunity to highlight common errors.

Trainers are not allowed – shoes should be worn with a polishable upper and no coloured/metallic logos.

Trousers should **not** be cropped or skinny fit and skirts should **not** be Lycra (tube) and should be no shorter than mid- thigh. False or painted nails, unnatural hair colour and SMART watches are not permitted. Your support is much appreciated.

Mobile phones may be brought to school at the students' own risk and on the proviso that they are switched off at all times and kept in their bags (not in clothing). Children are not permitted under any circumstances to use them in school.

PE kit will not be required on the first day back.

Medication

If your child needs medicine during the school day, you will need to bring it to reception and complete a form before it can be kept and administered in school.

Communication

In September, you will be asked to sign up to our SIMS app to receive communication about school events. We are currently viewing a number of replacement systems which we hope to implement during the second half of the Autumn term. In the meantime, we would ask you to check your emails, texts, the school website and the SIMS app once you are registered, for messages. The replacement system should allow us to make our communication much more streamlined, but in the meantime please check the above.

If you have any questions, please contact your child's form tutor in the first instance. You can do this by emailing or telephoning the school office and they will get back to you as soon as they can. If your child is not well enough to attend school, please contact us via reception, too.

We hope you will find this information helpful and we wish you a pleasant and restful summer break. If we can provide any further information, school is open until 1:30 pm on Friday 19th July and reopens on the 2nd September for staff training. We look forward to working with you in the new term.

Kind regards,



Michelle Burrington
Headteacher